



Local planning by local people

MINUTES
Norwood Planning Assembly Steering Group Meeting
Tuesday 22nd January 2019, 7pm
The Hope Pub, Norwood High Street SE27

Present: Graham Pycock, Nick Foster, Amanda Courtney, Mark Fairhurst, Anne Crane, Tom Venables, Thomas Denhoff, Andre Burgess, Sunil De Sayrah, Adrien T
Apologies: Tim Bellenger, Noshir Patel, Kathleen Blackman

1) Follow up on Action Points and matters arising from Tuesday 18th December 2018

Tom spoke to Mary at AECOM re continuing to support NPA through its plan writing process. He feels it would be beneficial to keep Vanessa's role going with NPA to allow for continuity.

Mark and Tom suggested that Rob Andrews should have a supporting role with NPA and should be encouraged to come to a steering group meeting.

Anne said there are no further plans to see Arriva but NPA should consider keeping them in the loop as a supporter.

The minutes from 18th December 2019 were approved

Action

- Tom/Mark to invite Rob Andrew to a Steering Group meeting

2) Feedback from Website/Social Media meeting at Andre's house on 3rd January 2019. Andre, Mark & Amanda in attendance.

- i) **Stages for 2019**
- ii) **What is needed from the Steering Group**
- iii) **Andre's suggestions and updates**

Mark and Amanda met with Andre to discuss forthcoming plans for NPA in terms of website and social media needs. Andre suggested the need for Word Cloud/Dropbox/Google Drive so NPA members could share appropriate documents.

Andre feels the website needs to be community orientated and engage through collated information thus far. He thinks NPA should put a first draft of the plan on the website by the end of March and be made available to the wider community. He also suggested posting a survey. He would like to revise the Homepage with contributions from the Chair. This page should also contain relevant links.

NPA should think very carefully about version control of The Plan and the monitoring of this should be rigorous. Prior to a first draft going on the website what goes on before? We need to demonstrate our evidence base and be transparent. We should avoid 'OPEN' comment. Feedback should be sought from open-plan drafting sessions.

AECOM's report (Norwood Design report) demonstrates the outcomes from work on The Plan in 2018. This will begin to develop the feel for The Plan

Action

- Andre needs key paragraphs from Tom and Mark
- Andre needs status update/planning doc and thumbnail images
- Tom to send Andre file structure for The Plan
- Andre to create new pages for NPA's planning work
- AECOM report (Norwood Design report) is ready to go on the website (Andre)
- NPA needs to agree The Plan structure and HEADINGS
- Amanda to collate Committee page of website with photos and blurb.
- Andre to reconfigure repository for website Events Calendar

3) + 4) Discussion around structure of the neighbourhood plan, workplan and timetable. Update from discussion at Steering Group on 18th December.

Tom talked through his timeline table of contents. Leads into item 4 below:

4) Plan production, vision and objectives

- **Suggested structure for the plan – to be further fleshed out with the committee**
- **Summary of our visioning event presentation, that had some good initial thoughts on vision.**
- **Programme for review**

Discussion raised recommendations for style, Locality guidance, statement of policy intent, overview and introduction, Vision statement, series of objectives, drafting events, consistent feedback, sustainability of open affordable urban design, area-wide spatial policy, mapping need, plotting NPA's rationale

Anne suggested focussing on AECOM's areas. Potentially there is more money from AECOM and Tom would like to get his colleague Alex on board.

Tom suggested the The Neighbourhood Plan from Thame in Oxford is a good template for wording, particularly for NPA's vision. NPA Delivery and Implementation section will not be ready for March. However, all generic 'starting statements' could be written asap

On the discussion around housing, Graham reminded the group about Housing Assessment needs and the rationale for sticking to targets. Andre added that good design is key. Tom questioned whether NPA wants to encourage new tenure types e.g. build to rent. Tom asked 'what is the definition of affordable housing' to which Anne replied that it just means 'less unaffordable!'

Graham asked what are NPA's CIL priorities as 25% of CIL money should be allowed for spending on neighbourhood plans. However the council are refusing to give NPA this.

Culture must be mentioned in The Plan as West Norwood has a lot to offer and must have area-wide policies.

There are 11 completed neighbourhood plans in London including Bankside, Kentish Town and Knightsbridge to draw ideas from.

Action

- Tom to establish whether Alex is still keen to be involved
- Graham to obtain NDO's
- Tom to send Alex Norwood Design support document

5) Intergovernmental Panel on Climate Change (IPCC). How does this impact on a Neighbourhood Plan (Thomas Denhoff).

The IPCC meeting took place on the 8th October 2018. Thomas is interested in what the committee thinks about this issue and what angle it might take. He feels it should be a mainstream interest and not niche.

Vehicles will have to comply with ULEZ (Ultra Low Emission Zone) targets by 2020. One third of West Norwood vehicles will need to be within ULEZ targets.

The Knightsbridge Neighbourhood Plan is a good template for incorporating Environment and Green Infrastructure issues.

Locality produced a report for the regulation of car use which is pragmatic and forward looking. It includes cycle parking provision and walking and cycle routes. An example of this can be observed in Waltham Forest which is known as a 'mini Holland'.

Developers need to make their plans to mitigate their CO2 emissions open and transparent. It is part of the Norwood Neighbourhood Plan remit that West Norwood is a zero carbon neighbourhood. NPA's Vision remit should be highly aspirational.

Mark said the NPA will get support from BID and Arriva is positive about working with this aspect of The Plan. John Price is also keen on sustainable issues and Anne reminded the group that buses are getting cleaner.

Adrien spoke about tree planting although Anne said this is not always that easy as places to plant can be limited.

Thomas thinks that 2025 should be a realistic timeline target to implement these measures and that NPA can provide a pragmatic approach to environmentalism. It could be a good 'hook' to get younger members of the community involved with NPA.

Action

- NPA to raise awareness public awareness of this part of The Plan

6) Historic England Webinar 29th January 2019 on Neighbourhood Planning

Graham has been lobbying for a West Norwood history trail. The Norwood Neighbourhood Plan will identify what is important in terms of West Norwood history and the potential to be used within local educational establishments. The question of whether there will be an impact in The Plan arose.

Action

- Graham campaigning for Blue Plaques

7) AOB

It is felt that there is a deficit of people on board.

Action

- NPA to approach local schools to get them involved with NPA
- Get Alex Talbot on board (he came to vision event #2 at Rosemead Nov 2018)
- Next Steering Group meeting on 26th February 2019
- Tom to get final copy of AECOM's report signed off by Locality

Ends.